

**National Committee Conference Call Minutes
(Draft)
Wednesday, July 26,2017**

The National Committee conference call convened at 3:00 p.m. with an opening prayer conducted by Pat Osoinach.

Present: Rebecca Reyes (Chairperson), Sharon L Ware, Phyllis Edwards, Johnnie Monroe, Joseph Johnson, Lawrence Low, Pat Osoinach, Alonzo Johnson (staff), Clara Nunez(staff), Margaret Mwale (staff), Teresa Bidart (staff).

Excused absence: Susan Dobkins, Wesley Woo

Absent: Shavon Starling-Louis, Lisa Leverette, Sarah J Moore, John Etheredge, Laura Krauss, Karen Brown.

Rebecca mentioned that the purpose of the conference call was to review the proposed agenda for the September National meeting in Cleveland, OH.

Lawrence mentioned that as stated before the beginning time, at 4:30 P.M is going to be difficult for the members who live in the west coast.

Rebecca said that this meeting place being located at the Midwest is more likely that most of the members can come on time.

Johnnie asked if the discussion on Friday about National Committee membership could make the possibility to keep the Committee as it is.

Alonzo explained that because of the number of Committee members that will rotate off next year the Committee members need to discuss the National Committee membership and the member's workload.

Pat asked more information about the panel on Saturday.

Margaret explained that the participants will be from local representatives and communities in the area such as Rev. Carmen Cox Harwell from St. Marks Presbyterian Church, Executive Director for the Amos Project, the Executive Director for Ohio Organizing Collaborative, Western Reserve Presbytery SDOP Committee Race Action Network, Cornelius Blanding (Awaiting Confirmation), and Western Reserve Presbytery SDOP Committee Race Action Network (Awaiting Confirmation).

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She also mentioned that we invited the chairperson of the Western Reserve Presbytery to the dinner on Thursday and Alonzo will be in communication with the Presbytery Executive to extend the invitation.

Johnnie proposed to start the agenda on Thursday at 4:30 P.M. with prayer. The agenda will be modified.

Margaret asked to change the time frame of the panel on Saturday from 12:30 P.M to 2:30 P.M. The break will be from 2:30 P.M. to 2:45 P.M. the reports continuation will follow at 2:45. It was approved.

The agenda was approved.

Clara addressed the members stating that the transition to Balboa Travel is complete and travel can be now be made through their online system or agents. She highlighted the following:

- Preferred booking (domestic and International) is online for \$9.50 fee.
www.concursolutions.com
- Same login with same usernames and passwords. Please login online to Concur, check your profile and make sure all your information is there and press save.
- Preferred airlines such as Delta Airline that use the ECPAT agreement are loaded in the Concur site. <http://ecpatusa.org/>
- Agent Assisted booking (phone) is \$25 for domestic and \$45 (agent over the phone) for International: (800) 359-8771
- Flight tickets have to be booked using this system, there will not be reimbursements if purchased other way.
- Site visits hotel and rented car have to be booked using this system, there will not be reimbursements if purchased other way.
- If you do your flight ticket, site visit hotel, and rented car online in the same itinerary, we only will be charged for \$9.50 fee.

Meeting adjourned at 4:00 P.M.

Respectfully submitted,

Teresa Bidart
Bilingual /Meeting Planner