



**PRESBYTERIAN CHURCH (U.S.A.)
APPLICATION FOR THE USE OF RESTRICTED FUND (2023)**

All applicants should read the instructions carefully before completing the application. The downloadable application form and the instructions and guidelines are provided at <https://www.presbyterianmission.org/who-we-are/financials/>. Please type **ONLY**.

Complete the form below and send it as follows:

Session - send proposal application(s) to the Presbytery by **September 1**

Presbytery - send recommended proposal application(s) to the Synod by **October 1**

Synod - submit final application(s) to the Restricted Funds Oversight Subcommittee by **November 1**

Final applicants will be notified of application status in December 2023.

Contact Catherine Reuning for questions – Catherine.Reuning@pcusa.org or (888) 728-7228 x5732.

1. TO BE COMPLETED BY REQUESTING COUNCIL OR GENERAL ASSEMBLY ENTITY

_____ PIN	_____ Applicant	_____ Primary Contact E-mail Address
_____ Fund Number	_____ Fund Restriction (see General Assembly Mission 2023 Unassigned Funds list)	
\$ _____	\$ _____	\$ _____
_____ Grant amount requested (must equal or exceed \$1,000)	_____ Total Program/Project Budget (please complete budget worksheet)	Amount Granted (For Committee Use ONLY)
Are you applying to other restricted funds for the same program/project? <input type="checkbox"/> Yes <input type="checkbox"/> No _____ If yes, please list fund number(s)		
Have you previously received a restricted fund grant? <input type="checkbox"/> Yes <input type="checkbox"/> No _____ If yes, which year(s) did you receive the restricted fund grant?		

<u>Applicant (Council or General Assembly Entity) Information</u>	<u>Designated program/project contact person</u>
_____ Name	_____ Name
_____ Address	_____ Phone Number
_____ City, State, ZIP Code	_____ E-mail Address

If the applicant is a church (session), please provide the following Reported Statistics information for the calendar year:

Church Membership		Operating Budget	\$
Average Worship Attendance		Amounts Contributed to Presbytery, Synod, and GA (Excluding Per Capita)	\$

Proposed Use:

The proposed use should be responsive to the Evaluation Guidelines on page 5 of the grant application process instructions. If the proposed use is for church building/repair or a scholarship, **STOP** [see Church Building Aid and Student Financial Aid Inquiries on page 7 of application instructions]. Approved applications receive a one-time grant distributed in a lump sum. Grants must be used within two years of distribution.



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Proposed Use (continued):

a. Please provide a brief description of the program/project for which funding is requested below.

b. Is the program/project on-going, or is it a new initiative? Please explain below.

c. Are funds being received from other sources to support this program/project? If so, what are the sources, and how much?

d. Background (more detailed description of program/project, and please show partnership with other mid councils)



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2. BUDGET FOR PROJECT/PROGRAM (REVENUE SHOULD EQUAL EXPENSE)

REVENUE ITEM		AMOUNT	EXPENSE ITEM		AMOUNT
Total GAM Grant Funding Request		\$	Planning		\$
Individual Contribution(s)		\$	Promotional Materials and Advertising		\$
Presbytery Contribution(s)		\$	Leadership Honoraria		\$
Synod Contribution(s)		\$	Leadership Travel/Housing/Meals		\$
Other: (Describe each item over 10% of budget)		\$	Other: (Describe each item over 10% of budget)		\$
Tuition and Fees from Participants		\$	Subsidies to Participants		\$
Total Project Revenue		\$	Total Project Expense		\$

3. COMMENTS

Presbytery

Synod



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4. REQUIRED SIGNATURES

Councils

Clerk of Session	Church Name	Signature	Date

Presbytery

Presbytery Representative	Presbytery	E-mail Address	Phone

Address	City, State, ZIP Code	Signature	Date

Synod

Synod Representative	Synod	E-mail Address	Phone

Address	City, State, ZIP Code	Signature	Date

General Assembly Entity

Division Director (GA Only)	Signature	Date

Executive Director/President/Stated Clerk	Signature	Date

Synods and General Assembly Entities must submit completed applications to:

Presbyterian Church (U.S.A.)
Restricted Funds Oversight Subcommittee
100 Witherspoon St., Room M007
Louisville, KY 40202-1396

-or-

RFOS-PCUSA@pcusa.org

By November 1, 2023