

HOW TO CREATE PRESBYTERY REMITTANCE FORMS

INSTRUCTIONS

Your gifts make mission happen. The Presbyterian Mission Agency is thankful for the partnership and generosity of our presbyteries. Your generosity supports ministry in the United States and over 70 countries.

For your convenience, click on the link below for an online presbytery remittance form:

https://presbytery-remittance.pcusa.org/presbytery_remittance_create/excel/

You can create a remittance form for your presbytery by clicking on your presbytery name in the drop-down box. Your form will automatically populate with each congregation's name within your presbytery and their PIN number. Please include the remittance amount, project name and fund number for each congregation's giving.

Please complete the Excel spreadsheet and return by U.S. mail or email along with your payment. The additional documentation regarding your payment will help make gift processing easier and more consistent.

If you have any questions about presbytery remittance documentation, please contact:

Brenda Stoney
Brenda.stoney@pcusa.org
1-800-728-7228 ext. 5468
502-569-5468