

TO: NATIONAL COMMITTEE MEMBERS AND STAFF

FR: Teresa Bidart

RE: January 26-29, 2017 NATIONAL COMMITTEE MEETING, Miami, FL

Please use AZUMANO to buy your flight tickets.

ACCOMODATIONS

Hotel arrangements have been made at **Hyatt Place Miami Airport East**. Hotel arrangements have been made for new members (Phyllis Edwards, Karen Brown, Susan Dobkins); and Rebecca Reyes; Sharon Ware; Joseph Johnson; Johnnie Monroe; Margaret Mwale, and Alonzo Johnson for Wednesday, January 25, Thursday, January 26, Friday, January 27 and Saturday, January 28 nights, except Rebeca (will check out on Tuesday January 31) and Johnnie (will check out on Monday January 30). For the remaining National committee members and staff unless you inform me otherwise, hotel arrangements are for Thursday, January 26, Friday, January 27, and Saturday, January 28 nights, except Wesley (will check out on Saturday, January 28). (Sara Lisherness has a reservation for Friday, January 27 and Rick Jones (PMA Communications Office Staff) from Thursday, January 26 to Saturday, January 28 nights).

Please let me know if you are bringing someone with you.

The hotel name and address is:

Hyatt Place Miami Airport East
3549 NW Le Jeune Road
Miami, Florida 33142

TRANSPORTATION

The hotel provides complimentary shuttle service from/to airport. Hotel **Hyatt Place Miami Airport East** number 305-667-1003

The shuttle vehicle pick-up is every 30 minutes at the departure level. Please be sure that you ride with the **Hyatt Place Miami Airport 'East'** (there is a different one for *Hyatt Place Miami Airport West*).

MEETING SCHEDULE

The new member's orientation will be on Thursday, January 26 from 9:00 am to 3:30 pm at the Hotel.

The National Committee meeting will convene on Thursday, January 26 2017 @ 4:00 p.m. at the hotel. Meetings on Friday and Saturday will be held at the Hotel as well.

MIAMI, FL PER DIEM: Breakfast \$16.00 Lunch \$17.00 Dinner \$ 31.00

The hotel provides complimentary breakfast. We will cover Thursday lunch and dinner, Friday lunch, and Saturday lunch.

Save your receipts for reimbursements when not using per-diem. There won't be reimbursements for meals provided at the meeting by the hotel (breakfast and group meals).

DEADLINES: PRECIS should be sent to the office no later than January 13

A community workshop will be held on Wednesday, January 25 at the New Florida Majority from 6:00 pm to 8:00 pm. The address is 8330 Biscayne Blvd, Miami FL 33138.

Minutes for Mission are being scheduled for Sunday January 29, 2017

See you all soon...