



**PRESBYTERIAN CHURCH (U.S.A.)  
 APPLICATION FOR USE OF RESTRICTED FUND (2018)**

**All applicants should read the instructions carefully before completing the application. Please type, or the downloadable application form along with instructions and guidelines are provided at <https://www.presbyterianmission.org/who-we-are/financials/>. Applicants will be notified of application status in October 2018.**

**Complete the form below and send to**

**Session: Proposals must be sent to the Presbytery by May 1**

**Presbytery: Recommended proposals must be sent to the Synod by June 1**

**Synod: Recommended proposals must be sent to the Restricted Funds Oversight Subcommittee by July 1**

**1. TO BE COMPLETED BY REQUESTING COUNCIL OR GENERAL ASSEMBLY ENTITY**

Pin Number:	E-mail:	Fund Number:
Fund Restriction (see General Assembly Mission 2018 Unassigned Funds list):		
Grant amount requested (must equal or exceed \$1,000): \$	Total Program/Project Budget (please complete budget worksheet): \$	
If application was made to other restricted funds for <u>same program/project</u> , please list fund number(s):		
Have you previously received a restricted fund grant? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, which year did you receive the restricted fund grant? Year:	
		<b>For Committee Use Only – Amount Granted</b> \$

Applicant name and address (Council or General Assembly Entity):

Designated program/project contact person:

Name

Name

Address

Phone Number

City, State, and ZIP Code

E-mail

If applicant is a church (session), please provide the following information:

2017			
Church Membership		Operating Budget	\$
Average Worship Attendance		Amounts Contributed to Presbytery, Synod, and GA (Excluding Per Capita)	\$

Proposed Use:

This should be responsive to Evaluation Guidelines on page 5 of the grant application process instructions. If proposed use is for church building/repair or a scholarship, **STOP** [see Church Building Aid and Student Financial Aid Inquiries on page 7 of application instructions]. Approved applications receive a one-time grant in October, distributed in a lump sum. Grants must be used within two years of distribution.



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Proposed Use (continued):

a. Please provide a brief description of the program/project for which funding is requested:

b. Is the program/project ongoing or is it a new initiative (please explain):

c. Are funds being received from other sources to support this program/project? If so, what are the sources and how much?

d. Background (more detailed description of program/project, and please show partnership with other mid councils):



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**2. BUDGET FOR PROJECT/PROGRAM (REVENUE SHOULD EQUAL EXPENSE)**

REVENUE ITEM	AMOUNT	EXPENSE ITEM	AMOUNT
Total GAM Grant Funding Request		Planning	
Individual Contribution(s)		Promotional Materials and Advertising	
Presbytery		Leadership Honoraria	
Synod		Leadership Travel/Housing/Meals	
Other: (Describe each item over 10% of budget)		Other: (Describe each item over 10% of budget)	
Tuition and Fees from Participants		Subsidies to Participants	
<b>Total Project Revenue</b>		<b>Total Project Expense</b>	

**3. COMMENTS**

Presbytery

Synod



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**4. REQUIRED SIGNATURES**

**Councils**

_____	_____	_____	_____
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Clerk of Session

Church Name

Signature

Date

_____	_____	_____	_____
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Presbytery Representative

Presbytery Name

Signature

Date

\_\_\_\_\_

Address

_____	_____	_____	_____
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Synod Representative

Synod Name

Signature

Date

\_\_\_\_\_

Address

**General Assembly Entity**

_____	_____	_____
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Division Director (GA Only)

Signature

Date

_____	_____	_____
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Executive Director/President/Stated Clerk

Signature

Date